




Zoom Tutorial Guide

Review the following Tutorials (make sure to review the tutorial for your device)

- Setting Up Meetings (follow instructions in the "Core Zoom Meeting Setup Instructions" document for setting up Core Training sessions)
 - [Scheduling meetings](#)
 - [Meeting templates](#)
- Audio
 - [Testing computer or device audio](#)
 - [Mute All and Unmute All](#)
 - [Audio Echo In A Meeting](#)
- Video
 - [How Do I Test My Video](#)
 - [How Do I Change the Video Layout?](#)
- Screen Sharing
 - [Sharing your screen in a meeting](#)
 - [Video layout options while screen sharing](#)
 - [Screen sharing a PowerPoint presentation](#)
 - [Using annotation tools on a shared screen or whiteboard](#)
- Managing the Meeting
 - [Managing participants in a meeting](#)
 - [Host and co-host controls in a meeting](#)
 - [Enabling and adding a co-host](#)
 - [Waiting Room](#)
- Recording
 - [Cloud recording](#)



- Breakout Rooms

- [Enabling breakout rooms](#)

- [Managing breakout rooms](#)

- Chat

- [In-meeting chat](#)

- [Controlling and disabling in-meeting chat](#)

- [In-meeting file transfer](#)

- Polls (if applicable)

- [Polling for meetings](#)