

## **Virtual Tiebreaking Judge's Briefing**

The tiebreaking judge does not attend briefing with the other judges.  
Let this document stand as your briefing.

1. Read the judging criteria and Judge's Code of Ethics on the back of each ballot.
2. The tiebreaking judge:
  - a. Remains anonymous.
  - b. Must rank all contestants.
  - c. May not protest a speech.
  - d. Is not involved in the protest process.
  - e. Sends their completed ballot to the Contest Chief Judge only.
3. All Judges, including tiebreaker, will:
  - a. Sign your name digitally and print your name on each ballot.
    - i. I have to throw your ballot out if not signed.
  - b. Ensure the contestant's first and last name are listed correctly on the ballot.
    - i. I have to throw your ballot out if there is any question.
  - c. Remain anonymous as much as possible. You can rename yourself with your district position such as "name – webmaster or name – Area 31 Director."
  - d. Do not include the top portion of the ballot when sending to the Contest Chief Judge and destroy at earliest convenience. These are your notes only and should not be seen by anyone.
  - e. Use a snipping tool to capture the ranking and signature portion of the ballot. Alternatively, photograph and send results to Contest Chief Judge by email; text the photograph as a last resort
4. You will be given one minute of silence after each contestant to mark your ballot and will be given as much time as necessary to complete the ballot after the final contestant of each contest.
5. You will not consider time in determining your ranking.
  - a. If you can't avoid seeing the timing lights – ignore them.
6. Avoid any and all bias. You are to judge this speech, this contestant, this day.
7. Let me know if you have any questions.